



STAFF REPORT

Resolution for the Authorization to Apply for Transportation Development Act Article 3 Program Funds Administered by the City/County Association of Governments in the Amount of \$500,000 for the Purchase of Right-of-Way and the Construction of the U.S. Highway 101 Bicycle/Pedestrian Bridge Project, City Contract Number 433

Honorable Mayor and City Council:

Summary

The City/County Association of Governments (C/CAG) made funds available for bicycle and pedestrian projects via the Transportation Development Act (TDA) Article 3 Program Fund (FY 2005/06) to public agencies. The City is seeking funds from the TDA fund in the amount of \$500,000 for the purchase of right-of-way and the construction of the U.S. Highway 101 Bicycle/Pedestrian Bridge project. The application is due to C/CAG on December 10, 2004.

Background and Discussion

The City of Belmont has a project to design and construct a bicycle/pedestrian bridge over U.S. Highway 101 to connect the eastern and western section of the City. The bridge is part of the San Mateo County Comprehensive Bicycle Route Plan and is on the priority list for both the City Council and Belmont's Bicycle Advisory Committee.

The City awarded the contract to T.Y. Lin International in 1999. The design phase of the project is 95% complete and the environmental clearance is approved. City Council has instructed staff not to begin the construction until it secures all the necessary funding. The City is seeking funding from the CMAQ fund for construction of the project.

TDA funds are awarded through a competitive process among the San Mateo County agencies. Applications are due to C/CAG on December 10, 2004 with candidate projects forwarded to the Metropolitan Transportation Commission (MTC) in May 2005. The City must use these funds by June 2008.

The bicycle and pedestrian bridge over US Highway 101 project consists of the following:

- 1) Purchase right-of-way affected by the project, and
- 2) Construct approach ramps from the ground to the bridge, connecting the bridge to Hiller Street on the west and to the Belmont Sports Complex trails on the east.
- 3) Construct a bicycle and pedestrian bridge to clear span US Highway 101, supported by piers within the State right-of-way.

City staff requests City Council to authorize submittal of the application to request funds from C/CAG by adopting the attached resolution.

Fiscal Impact

The current engineer's estimate for construction is \$4,400,000. City has currently spent approximately \$882,000 for the preparation of plans, specifications and the environmental clearance for the project. The identified funding is summarized as follows and described below.

	Estimate Cost	Funds	Source	Status
	\$4,400,000	\$585,000	BTA	Secured to April 2009
		\$220,000	TFCA	Secured to January 2007
		\$2,000,000	SAFETEA	Pending
		\$1,000,000	CMAQ	Seeking approval to apply
		\$500,000	TDA	Seeking approval to apply
		\$400,000	PARKS FUND	Budget Plan
Total	\$4,400,000	\$4,705,000		

The Bicycle Transportation Account (BTA) from the State of California was applied for in June 2001. A recent request was approved by the State to extent the grant to April 30, 2009.

The Transportation for Clean Air (TFCA) grant was received in October 2004. The grant is to be expended by 2007.

There is currently \$2 million of funding in the new federal highway bill (SAFETEA) identified for the bicycle and pedestrian bridge that was adopted by Congress. It was not included as part of the Senate's new federal highway legislation. Therefore, the Conference Committee will determine whether or not the funding will be included in the final version of the federal highway bill.

The City proposed to apply for CMAQ funds and Transportation Development Act (TDA) Article 3 funds to supplement the funding gap. The CMAQ fund is administered by MTC. The

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TDA is administered by the City/County Association of Governments of San Mateo County (C/CAG).

Funding has been programmed in the Capital Improvement Program for the bicycle and pedestrian bridge. However, the funds have not been allocated by the Council for the project and will not until the project goes out for construction.

The bicycle/pedestrian bridge is also identified in the reauthorization of the County's Measure A projects. The project is one of many bicycle and pedestrian projects that will have to compete for the available funds in the extension measure. This Measure A funding is dependent upon voter approval and will not be available until 2009.

Recommendation

It is recommended that the City Council adopt the attached resolution authorizing Public Works to submit an application for a Transportation Development Act (TDA) Article 3 Program Fund (FY 2005/06) in the amount of \$500,000 for the purchase of right-of-way and the construction of the U.S. Highway 101 Bicycle/Pedestrian Bridge Project.

Alternatives

1. Deny the request.
2. Refer back to staff for additional information

Attachments

1. Resolution
2. Attachment A

Respectfully submitted,

Bennett Chun, P.E.
Associate Engineer

Raymond E. Davis, III, PE, PTOE
Director of Public Works

Daniel Rich
Interim City Manager

RESOLUTION NO. _____

CITY OF BELMONT
San Mateo County, California

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT FOR THE
AUTHORIZATION TO APPLY FOR TRANSPORTATION DEVELOPMENT ACT ARTICLE 3
PROGRAM FUNDS ADMINISTERED BY THE CITY/COUNTY ASSOCIATION OF
GOVERNMENTS IN THE AMOUNT OF \$500,000 FOR THE PURCHASE OF RIGHT-OF-WAY
AND THE CONSTRUCTION OF THE U.S. HIGHWAY 101 BICYCLE /PEDESTRIAN BRIDGE
PROJECT, CITY CONTRACT NUMBER 433**

WHEREAS, the City Council of the City of Belmont has reviewed the prioritized bicycle/pedestrian project list developed by the Bicycle Advisory Committee (BAC) and does accept it as essential of the needs of Belmont; and,

WHEREAS, the City Council does approve submittal of an application to the City/County Association of Governments for Transportation Development Act (TDA) Article 3 Program Fund requesting funds for the proposed project recommended by the BAC; and,

WHEREAS, Staff has prepared this Resolution for City Council approval to fulfill the requirements of the TDA Article 3 Program Fund application for the proposed project recommended by the BAC.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Belmont City Council does direct Public Works to submit an application to the City/County Association of Governments for Transportation Development Act (TDA) Article 3 Program Fund in the amount of \$500,000 for the purchase of right-of-way and the construction of the U.S. Highway 101 Bicycle/Pedestrian Bridge Project.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on this 26th day of October 2004.

AYES, COUNCILMEMBER(S): _____

NOES, COUNCILMEMBER(S): _____

ABSTAIN, COUNCILMEMBER(S): _____

ABSENT, COUNCILMEMBER(S): _____

Clerk of the City of Belmont

APPROVED:

Mayor of the City of Belmont

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park • Millbrae
Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

June 23, 2004

Dear City or County Official:

C/CAG is pleased to issue a "call for projects" for the 2005/06 Transportation Development Act (TDA) Article 3 Program. Application Form and relevant information is available at the C/CAG website at <http://www.ccag.ca.gov>. The TDA Article 3 funds will be available July 1, 2005 and expire in three (3) years. It is estimated that approximately \$1,100,000 will be available for funding in this cycle. The amount includes the rollover funds from FY 2004/05 for this program.

Completed application along with all the required materials must be received at the C/CAG office by **Friday, December 10, 2004, at 5:00p.m.** This provides a relatively long period of time to allow sponsors to prepare completed applications and the required documentation, and to bring candidate projects it their state of readiness.

A workshop for all potential project sponsors has been scheduled for **Thursday, September 23, 2004 at 9:00 a.m. at the SamTrans Auditorium** located at 1250 San Carlos Avenue, San Carlos. Attendance in this workshop will enhance the project sponsors chance of having their projects selected, as the workshop will provide complete and detail information on how to meet all the application requirements.

The Metropolitan Transportation Commission (MTC) directly administers these funds. Your application should show how the proposed project could demonstrate one or more of the 12 objectives established by MTC. These objectives are detailed on pages 6 and 7 of MTC Resolution 875, which is included with this application packet. A summary of the objectives is as follows:

1. Elimination or improvement of an identified problem area.
2. A continuous interconnected route to activity centers where it did not previously exist.
3. Secure bicycle parking facilities.
4. Provisions that facilitate bicycle/transit trips.
5. Maintenance of Class I bikeways or restriping Class II bicycle lanes.
6. Projects identified in a comprehensive local bicycle or pedestrian plan.
7. Enhancing bicycle or pedestrian commuting.
8. Supporting jurisdictions that promote safety, information, and facility maintenance.
9. Local support for bicycle and pedestrian projects.
10. Regional continuity.
11. Bicycle safety education.
12. Comprehensive bicycle and pedestrian facilities plans (these projects are not eligible in

the 2005-06 funding cycle because they do not result in a construction project).

The C/CAG BPAC encourages and will give priority to funding projects that establish basic services before they give consideration to the provision of amenities and project frills.

The evaluation and selection of projects for funding will be based on the numerical score (see attached scoring sheet) after careful review of the information contained in the written application, the oral presentation of the project before the C/CAG Bicycle and Pedestrian Advisory Committee, and information gathered from a site visit of the proposed project. The Bicycle and Pedestrian Advisory Committee will use all of these factors to create a balanced program of projects that will best meet the short and long-term needs of San Mateo County's bicycling and walking population. In developing this balanced program, consideration will be given to other factors including the size of projects, geography impacted, population served, and other relevant information. Some of the important factors that in the past have influenced whether a project received funding or not include:

- Participation of a local jurisdiction's Bicycle/Pedestrian Advisory Committee/Council in the proposed project. Committees that include actual consumers are strongly encouraged.
- Assurance that at least one staff or board member of the sponsoring jurisdiction has personally biked and/or walked the proposed project route in order to gain first hand knowledge of the potential hazards and challenges that might exist for the potential users
- Extent of local match provided.
- The extent to which the project provides access to high use activity centers.
- The extent to which the project addresses an important safety issue.
- The extent to which the project addresses a priority in C/CAG's Comprehensive Bicycle Route Plan or a comparable Pedestrian Plan.

Please clearly identify in your application, if the project can be implemented in phases or divided into smaller usable components in case the Committee does not want to recommend the full funding requested at this time.

The following information must be submitted for each project:

- MTC TDA Article 3 required information. This information will be embodied in a resolution from your governing body that includes certain findings by the local jurisdiction. In the past you were required to submit a separate "opinion of counsel." This new resolution format, once adopted by your governing body, will now meet all of these requirements. Instructions plus a sample resolution format and sample application form are available from the MTC website at <http://www.mtc.ca.gov/funding/STA-TDA/FY04-05ClaimFormsArt3.doc>. The MTC application form will not be required until your project has been selected for funding by C/CAG.
- Environmental clearance document.

- A **DETAILED MAP** showing project vicinity and location.
- A five-minute video of the project location for use in the scoring process.
- Attach a brief description of your Bicycle and Pedestrian Advisory Committee and a copy of the **minutes** in which this Committee approved the submittal of the FY 2005-06 Transportation **Development Act (TDA)** Article 3 application.
- A completed C/CAG Bicycle and Pedestrian Advisory Committee TDA Article 3 Application for Fiscal Year 2005-06.
- Evidence that the project is eligible for funding by ensuring that the items listed in MTC Resolution No. 875, pages 1 and 2, sections a. through h. are fully addressed. Some of these items may be covered through other parts of the application packet such as the resolution from your governing board.
- Attach additional sheets as needed to address all of the criteria included in the BPAC Scoring Sheet. Also provide any information that you feel would provide a compelling justification for the funding of this project.

**IF THE ABOVE INFORMATION IS NOT INCLUDED IN THE APPLICATION,
THE APPLICATION WILL NOT BE CONSIDERED FOR FUNDING.**

**ALL COMPLETE APPLICATIONS MUST BE RECEIVED AT C/CAG OFFICE BY
FRIDAY, DECEMBER 10, 2004 AT 5:00 P.M.** Please remit applications to:

City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94063
Attention: Geoffrey Kline

If you have any questions please contact me at 650-363-4100.

Sincerely,

Geoffrey Kline, PE

Enclosures:

1. Schedule for the 2005-2006 TDA Article 3 Program (Revised on May 27, 2004)

SCHEDULE FOR THE 2005-2006 TDA ARTICLE 3 PROGRAM

March 25, 2004	Review of the TDA application form and schedule by BPAC.
May/June 2004	Review and approval of the TDA application process and forms by C/CAG.
June 2004	TDA application packets mailed out to local jurisdictions.
September 10, 2004 (Friday)	Workshop for potential TDA applicants.
December 10, 2004 (Friday)	Deadline for receipt of TDA applications
January 27, 2005 (Thursday)	BPAC meeting to review and discuss TDA applications.
January 29, 2005 & February 5, 2005 (Saturdays)	BPAC site visits of TDA projects.
February 17, 2005 (Thursday)	BPAC meeting to hear presentations from TDA applicants.
February 24, 2005 (Thursday)	BPAC meeting to score and rank applications.
April 14, 2005	C/CAG meeting to review and approve the recommendations of the BPAC for the funding of TDA projects.

May 2005	MTC action on C/CAG recommendations
July 1, 2005	Funding available for approved projects
June 30, 2008	Project must be completed
August 31, 2008	Final day to submit reimbursement paperwork to MTC

NOTES:

1. A 5-minute video is required to be submitted with application.
2. Stress the importance of completed application forms and project readiness.
3. Bring a camcorder to field trip.